**1. Details of person submitting nomination**

The following information about the person submitting this recommendation is needed to enable officers of the Honours Secretariat, Government House, Canberra to seek further details, if required. In addition to completing the full details below, please indicate, in box provided, at which address you would prefer to be contacted.

|  |  |
| --- | --- |
| Name (in full): |  |
| Home address: |  |
| Telephone number: |  |
| Occupation: |  |
| Business address: |  |
| Business telephone: |  |

**2. Details of person being recommended for an award**

Please provide a biographical profile of the person you are nominating by completing the section below and by providing the details requested on the next page. If insufficient space is available, please attach a separate statement.

|  |  |  |
| --- | --- | --- |
| Surname: |  | |
| Given Name(s): |  | |
| Home address: |  | |
| Telephone number: |  | |
| Occupation: |  | |
| Business address: |  | |
| Business telephone: |  | |
| Awards and/or Degrees, etc: |  | |
| Date of Birth: |  | Place of Birth: |
| If born outside of Australia: |  | |
| (a) | Date of arrival: |  |
| (b) | Naturalisation Certificate Details: |  |
| Note: | Honours matters are confidential and the nominee should not be approached direct for Naturalisation details. If unknown please indicate accordingly. | |

|  |  |  |
| --- | --- | --- |
| Nomination of (Full Name): | |  |
| Reason for Nomination: | | |
| Signed by the nominator: |  | |
| Nominator Printed Name: |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Return completed form to:** | | | |
| Mail: | Office of the Executive Director  Private & Confidential  State Emergency Service  GPO Box 1290  HOBART TAS 7001 | In person: | State Emergency Service  Cnr Melville and Argyle Streets HOBART TAS 7000 |
| or | Executive.Director@ses.tas.gov.au |  |  |
| Email: |  |  |  |

**HONOURS-IN-CONFIDENCE** (when complete)