

4

Section Four Plan Administration



4 Plan Administration

Contact

4.1 The Senior Planning and Education Officer in SES is the initial point of contact regarding the administration of this plan. Feedback regarding this plan should be made in writing to:

Email: sesplanning@ses.tas.gov.au

Web: www.ses.tas.gov.au

Mail: GPO Box 1290, Hobart 7001
TAS Australia

Review Requirements and Issue History

4.2 In accordance with *The Act*, this plan will be reviewed at least once every two years under the authority of the SEMC. The plan will also be reviewed/updated on the following occasions:

- a. At the conclusion of a major emergency in which multiple arrangements described in this plan were activated, and
- b. Upon introduction of any major government reform or legislative changes that affect the provision of Tasmanian emergency services.

4.3 This plan will be available electronically on the SES website. The electronic copy is the master copy and, as such, is the only copy that is recognised as current. Out-of-date versions should be destroyed, or clearly marked as superseded and removed from general circulation.

4.4 This issue (Issue 8) supersedes the previous issue of this plan. Superseded issues should be destroyed, or clearly marked as superseded and removed from general circulation.

Issue No	Approved	Comments
1	1978	Five volumes, State Disaster Plan, amended 1978-1987
2	November 1992	One volume, renamed Tasmania Emergency Management Plan
3	October 1995	General update
4	June 2001	General update
5	September 2005	Amended to include: five emergency management policies; updated terminology and practices; DACC/DFACA information; and to omit some civil defence material. Made available on the State Emergency Service website.
6	March 2009	Complete rewrite of the <i>Tasmanian Emergency Management Plan</i> to incorporate requirements of the <i>Emergency Management Act 2006</i> .
7	July 2012	General update
7.1	January 2013	Inclusion of Common Incident Control System
8	2015	General update

Validation of this Plan

- 4.5 Arrangements in this plan are selected on a risk basis and validated (usually following review of the plan) unless arrangements are used for an emergency and the debrief findings show the arrangements were effective.

Consultation for this Issue

- 4.6 The SES coordinated the review of this issue of this plan. The first consultation draft was prepared with input from the working group consisting of representatives from the LGAT, DPAC, DHHS, THS, State Growth, DPIPWE, and the DPEM. The approach to consultation was approved by SEMAG and two rounds of consultation occurred with the Tasmanian emergency management community. This included invitations to comment on the drafts being extended to:
- a. SEMC and SEMAG members
 - b. Chairpersons of existing emergency management committees and sub-committees
 - c. Regionally based representatives of Tasmanian Government departments
 - d. Local Government Authorities, and
 - e. Non-Government Organisation and industry stakeholders with roles in the arrangements of the TEMP.

Communications Plan Summary

- 4.7 The communications plan for this issue includes:
- a. Presentations to SEMC/SEMAG, State sub-committees and Regional Committees
 - b. Presentations to Municipal Committees and national groups on request, and
 - c. The plan being maintained as a publicly available document on the State Emergency Service website.

Distribution List

4.8 This plan is publicly available on the State Emergency Service website (www.ses.tas.gov.au). Advice of the plan's reissue is provided to:

State	<ul style="list-style-type: none"> • SEMC • SEMAG • Heads of Tasmanian Government departments/agencies
Regional	<ul style="list-style-type: none"> • Members of Regional Committees and sub-committees (North-West, Northern, Southern) This includes State Government agencies and Councils, Non-Government Organisations, Government owned entities (State and national) and other organisations. See 'Summary Listing' for more information.
Municipal	<ul style="list-style-type: none"> • Mayors • General Managers • Municipal Coordinators and their Deputies (for Emergency Management and Recovery)

Summary listing of Tasmanian emergency management partners and stakeholders

This list is based on current membership of committees and is not intended to be exhaustive.

- Airport management organisations (various)
- Airservices Australia
- Association of Independent Schools
- Australasian Fire and Emergency Service Authorities Council (AFAC)
- Australian Council of State Emergency Services (ACSES)
- Chairs of Tasmanian emergency management committees
- Forestry Tasmania
- Hydro Tasmania
- Insurance Council of Australia
- Local Government Association of Tasmania
- Medicare Locals
- Migrant Resource Centre
- Non-Government Organisations (e.g. Red Cross Australia, St Vincent de Paul, Salvation Army, Country Women's Association, Hobart City Mission, Tasmanian Council of Churches etc.)
- Origin Energy
- Private hospitals in Tasmania
- Save the Children Australia
- St. Vincent de Paul
- St. John Ambulance
- Surf Life Saving Tasmania
- TasGas Networks
- Tasmania Ports Corporation
- TasNetworks
- TasWater
- Telstra
- Tourism Tasmania

<p>Australian</p> <p>This list is based on current membership of committees, and focuses on agencies with all hazard responsibilities. It is not intended to be exhaustive.</p>	<ul style="list-style-type: none"> • Attorney-General's Department • Australian Customs Service • Australian Defence Force (JOSS) • Australian Emergency Management Institute (AEMI) • Australian Energy Market Operator (AEMO) • Australian Federal Police • Australian Maritime Safety Authority (AMSA) • Australian Quarantine and Inspection Service (AQIS) • Bureau of Meteorology • Centrelink • Chair, Australian New Zealand Emergency Management Committee (ANZEMC) • Department of Families, Housing, Community Services and Indigenous Affairs
<p>States and Territories</p>	<ul style="list-style-type: none"> • Heads of State Government agencies responsible for maintenance of State plans